


AGRANI BANK LIMITED  
PRINTING & STATIONERY DIVISION  
HEAD OFFICE, DHAKA

**TENDER NOTICE FOR PRINTING & SUPPLY OF BANKS TRADITIONAL  
CHEQUE BOOKS 4.00 (Four lac) & MICR ENCODED CHEQUE BOOKS 6.00  
(Six lac).**

Sealed tenders are hereby invited from the experienced and bonafide Security Printing Firm for printing of Bank's traditional chequebooks and MICR Encoded chequebooks under the terms and conditions stated in the schedule:

01.	Name of the Organization	:	Agrani Bank Limited
02.	Tender Schedule Number & Date	:	TN/P&S/SCB/01/09 Dated 03-12-09
03.	Procuring Method	:	OTM (Open Tender Method)
04.	Nature of Work/Tender	:	Printing & Supply of Traditional Security stationery such as Cheque, DD, PO, PS, SR etc. & MICR Encoded Cheque, DD, PO, PS, SR etc. as per Cheque Design Standards Specifications for Imageable MICR Encoded Cheque as Specified by Bangladesh Bank.
05.	Name and Address of the Procuring Entity	:	Agrani Bank Limited, Printing & Stationery Division, Head Office, Bhaban-2, Motijheel, Dhaka
06.	Source of Fund	:	Own Fund
07.	Name and Address of the selling Tender Documents	:	Agrani Bank Limited, Printing & Stationery Division, Head Office, Bhaban-2, 72-Motijheel, Dhaka and Agrani Bank Limited, Website www.agranibank.org
08.	Last date and time for selling Tender Document	:	03.01.2010 (During office hours)
09.	Price of Tender Document	:	Tk. 2000/- (Two thousand) only (Non-refundable)
10.	Last date and time for submission of Tender	:	04th January, 2010 up to 3.00 P.M.
11.	Amount of Tender Security	:	Earnest money TK-200000/=(refundable) for printing and supply of cheque books in the form of DD/PO issued by any branch of Agrani Bank Limited in favor of Agrani Bank Limited, Head Office, Dhaka.
12.	Place, Date & Time for Opening Tender	:	Agrani Bank Limited, Printing & Stationery Division, Head Office, Bhaban-2, Motijheel, Dhaka on 04-01-2010 at 3.30 P.M by the Tender Opening Committee.
13.	Eligibility of Tenderers	:	The Tenderers shall have minimum experience of Printing & supply of traditional & MICR Cheque at least 3 reputed Banks in Bangladesh.
14.	Papers to be submitted by the Tenderer	:	(a) Current Trade License (b) Indentors Registration Certificate (from CCI & E. and Bangladesh Bank.) (c) Income Tax paid Certificate (current) (d) VAT Registration Certificate of last two consecutive fiscal years (e) Experience Certificate or Photocopy of Work Order issued by at least 3 Banks for printing of traditional cheque & MICR Encoded cheque. (f) In case of Limited Company Certificate of Incorporation. (g) Bank Solvency Certificate.
15.	Special Instruction	:	The Bank is not bound to accept the lowest quotation. Bank reserves the right to accept or reject any or all the Tenders/Quotations without assigning any reason whatsoever.

  
(Subash Chandra Saha)  
Deputy General Manager