



AGRANI BANK LIMITED
PROCUREMENT AND COMMON SERVICES DIVISION
HEAD OFFICE, DHAKA.

Invitation for Tenders

1	Procuring Entity Name	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
2	Invitation for	Supplying and Installation of Cubicle System Seating Arrangement (workstation) at Information Technology & MIS division, Agrani Bank Limited, Head Office, Dhaka	
3	Invitation Ref No	P&CSD/Furniture/09/2021	
4	Date	22/08/2021	
KEY INFORMATION			
5	Procurement Method	Limited Tendering Method	
FUNDING INFORMATION			
6	Budget and Source of Funds	Own Fund	
PARTICULAR INFORMATION			
7	Project / Program Name	Supplying and Installation of Cubicle System Seating Arrangement (workstation) at Information Technology & MIS division, Agrani Bank Limited, Head Office, Dhaka	
8	Tender Publication Date	22/08/2021	
9	Tender Last Selling Date	26/08/2021 Time: 12.00 PM	
		Date	Time
10	Tender Closing Date and Time	26/08/2021	1.00 PM
11	Tender Opening Date and Time	26/08/2021	3.00 PM
12	Name & Address of the office(s)	Address	
	- Selling Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
	- Receiving Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
	- Opening Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
INFORMATION FOR TENDERER			
13	Brief Eligibility and Qualification of Tenderer	1. Enlistment Letter under Procurement and Common Services Division, Agrani Bank Limited; 2. Up to dated Tax clearance Certificate; 3. Up to dated VAT certificate; 4.Up to dated TIN certificate; 5. Updated Trade Licence; 5. ISO 9001:2015 Certificate ;	
14	Brief Description of Works	The Works consist of Furniture (Cubicle System Seating Arrangement (workstation) Supplying and installation.	
15	Official Estimated Cost	Not Applicable	
16	Price of Tender Document (Tk)	1000/-(One Thousand Taka Only) Applicant have to apply in their official letter head pad along with pay-order/demand Draft favouring Head Office, Agrani Bank Limited.	
17	Special Conditions	The Security money (10%) shall be collected by deduction from Bill which will be refunded after defect liability period (one year) after satisfactory completion of work.	
PROCURING ENTITY DETAILS			
17	Name of Official Inviting Tender	Anita Dey	
18	Designation of Official Inviting Tender	Deputy General Manager	
19	Address of Official Inviting Tender	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
20	Contact details of Official Inviting Tender	Telephone: 9513293, e-mail address: dgmcsd@agranibank.org	
21	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings		

22/08/2021
(Anita Dey)

Deputy General Manager

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C.C:

1. Notice Board, Procurement & Common Services Division, Agrani Bank Limited, Head office, Dhaka.
2. Notice Board, Agrani Bank Limited, Principal Branch, Dhaka.