



**AGRANI BANK LIMITED**  
PROCUREMENT AND COMMON SERVICES DIVISION (COMMON)  
HEAD OFFICE, DHAKA.

**Invitation for Tenders**

|                          |   |  |         |
|--------------------------|---|--|---------|
| 1                        | Procuring Entity Name   | Procurement & Common Services Division(Common), Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka  |         |
| 2                        | Invitation for  | Supplying and Installation of Office Furniture at `Keshabpur Branch', Agrani Bank Limited, Jashore.  |         |
| 3                        | Invitation Ref No   | P&CSD/Furniture/11/2022  |         |
| 4                        | Date  | 25/10/2022   |         |
| KEY INFORMATION          |   |  |         |
| 5                        | Procurement Method  | Limited Tendering Method   |         |
| FUNDING INFORMATION      |   |  |         |
| 6                        | Budget and Source of Funds  | Own Fund   |         |
| PARTICULAR INFORMATION   |   |  |         |
| 7                        | Project / Program Name  | Supplying and Installation of Office Furniture at `Keshabpur Branch', Agrani Bank Limited, Jashore.  |         |
| 8                        | Tender Publication Date   | 25/10/2022   |         |
| 9                        | Tender Last Selling Date  | 31/10/2022 Time: 12.00 PM  |         |
|                          |   | Date   | Time    |
| 10                       | Tender Closing Date and Time  | 31/10/2022   | 1.00 PM |
| 11                       | Tender Opening Date and Time  | 31/10/2022   | 3.00 PM |
| 12                       | Name & Address of the office(s)   | Address  |         |
|                          | - Selling Tender Document   | Procurement & Common Services Division (Common), Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka   |         |
|                          | - Receiving Tender Document   | Procurement & Common Services Division (Common), Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka   |         |
|                          | - Opening Tender Document   | Procurement & Common Services Division (Common), Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka   |         |
| INFORMATION FOR TENDERER |   |  |         |
| 13                       | Brief Eligibility and Qualification of Tenderer   | 1. Enlistment Letter under Procurement and Common Services Division, Agrani Bank Limited; 2. Up to dated Tax clearance Certificate; 3. Up to dated VAT certificate; 4.Up to dated TIN certificate; 5. Updated Trade Licence; |         |
| 14                       | Brief Description of Works  | Supplying & Installation of Office Furniture.  |         |
| 15                       | Official Estimated Cost   | Not Applicable   |         |
| 16                       | Price of Tender Document (Tk)   | 300/-(Taka Three Hundred Only) Applicant have to apply in their official letter head pad along with pay-order/demand Draft favouring Head Office, Agrani Bank Limited.   |         |
| PROCURING ENTITY DETAILS |   |  |         |
| 17                       | Name of Official Inviting Tender  | Anita Dey  |         |
| 18                       | Designation of Official Inviting Tender   | Deputy General Manager   |         |
| 19                       | Address of Official Inviting Tender   | Procurement & Common Services Division(Common), Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka  |         |
| 20                       | Contact details of Official Inviting Tender   | Telephone: 9513293,<br>e-mail address: dgmcsd@agranibank.org   |         |
| 21                       | The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings |  |         |



*Anita Dey*  
25.10.2022  
(Anita Dey)  
Deputy General Manager  
*Anita Dey*