



Agrani Bank Limited
Procurement & Common Services Division (Common)
Head Office, Dhaka-1000.

Invitation for Enlistment & Renewal of Enlistment

1.	Procuring Entity	Procurement & Common Services Division (Common), Agrani Bank Limited, (6 th Floor), Head Office, 9/D, Dilkusha C/A, Motijheel, Dhaka-1000.
2.	Procuring Entity District	All Over Bangladesh.
3.	Invitation for	Category of Enlistment & Renewal of Enlistment: 1. Vehicle repairing/servicing 2. Vehicle Decoration (Supply and installation) 3. Vehicle AC repairing/ supply 4. Tire & Battery supply/ repairing for Vehicle 5. Wooden Furniture (supply and repairing) 6. Steel Furniture (supply and repairing) 7. Iron safe, locker and grill gate with Chubb door (supply and repairing) 8. Signboard (supply and repairing) 9. Photocopier Machine (supply and repairing) 10. Fire extinguisher (supply, refilling and repairing) 11. Courier Service (Delivering document and parcel all over the country) 12. Electric Water Purifier Machine (supply and repairing)
4.	Invitation Ref No & Date	P&CSD/274/2023, Date:14/05/2023
5.	Procurement Method	Limited Tendering Method
6.	Application Form Availability	From Date: 14/05/2023 to Date: 30/05/2023, Time: 10.00AM-04.00PM
7.	Last Date of Receiving Application Form	Date: 06/06/2023, Time: 04.00PM
8.	Eligibility of Applicant	1. Must have valid & Updated Trade License. 2. Must have valid e-TIN/ TIN Certificate. 3. Must have valid & Updated Income Tax Certificate. 4. Must have Bank Solvency Certificate of the year 2023. 5. Must have valid VAT Registration Certificate. 6. Must have documentary evidence of 03(Three) year General experience in related work. 7. Must have at least 02 work completion certificate in last 03(Three) year for related works/ services in Banks/ Financial Institutions/ Govt. or Semi Govt. Organization/Autonomous Organization. 8. More condition may be added in the application form on the basis of category of work. 9. Any company/firm or Owner of the company/firm debarred or blacklisted by Banks, Financial Institutions, Govt. Organization, Semi Govt. Organization & Autonomous Organization is not eligible for the Enlistment.
9.	Price (Tk) of Application Form (Non-refundable)	Tk. 500.00 (Five Hundred) Only (non-refundable). Applicants have to apply in their official letter pad along with Tk.500.00 in the form of pay-order/demand draft in favouring of Agrani Bank Limited, Head Office, Dhaka.
10.	Enlistment & Renewal of Enlistment Fee (Tk) (Non-refundable)	Tk. 5,000.00 (Five thousand) Only for Enlistment Tk. 2,000.00 (Two thousand) Only for Renewal of Enlistment. Enlistment & Renewal of Enlistment Fee (Tk) must be submitted in the form of pay-order/demand draft in favoring of Agrani Bank Limited, Head Office, Dhaka.
11.	Enlistment Security (Tk) (Refundable)	Tk. 50,000.00 (Fifty Thousand)/25,000.00 (Twenty Five Thousand) only. (Depends on Type of Category and Volume of works) Enlistment Security shall be considered as Tender Security/Performance Guarantee for relevant works. Moreover, the authority may ask for additional Tender security according to the volume of works.
After the evaluation of enlistment application only selected firm/company shall be noticed to submit enlistment fee & security.		
12.	The Procuring Entity reserves the right to reject all Applications.	

Anita Dey
 14.05.2023
 (Anita Dey)

Deputy General Manager
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