





**AGRANI BANK LIMITED**  
**PROCUREMENT AND COMMON SERVICES DIVISION**  
**HEAD OFFICE, DHAKA.**

**Invitation for Tenders**

1	Procuring Entity Name	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
2	Invitation for	Supplying and Installation of workstation at SBS Lab of Information Technology & MIS division(MIS & CIB), Agrani Bank Limited, Head Office, Dhaka	
3	Invitation Ref No	P&CSD/Furniture/06/2021	
4	Date	25/05/2021	
<b>KEY INFORMATION</b>			
5	Procurement Method	Limited Tendering Method	
<b>FUNDING INFORMATION</b>			
6	Budget and Source of Funds	Own Fund	
<b>PARTICULAR INFORMATION</b>			
7	Project / Program Name	Supplying and Installation of workstation at SBS Lab of Information Technology & MIS division(MIS & CIB), Agrani Bank Limited, Head Office, Dhaka	
8	Tender Publication Date	25/05/2021	
9	Tender Last Selling Date	02/06/2021 Time: 12.00 PM	
		Date	Time
10	Tender Closing Date and Time	02/06/2021	1.00 PM
11	Tender Opening Date and Time	02/06/2021	2.00 PM
12	Name & Address of the office(s)	Address	
	- Selling Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
	- Receiving Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
	- Opening Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
<b>INFORMATION FOR TENDERER</b>			
13	Brief Eligibility and Qualification of Tenderer	1. Enlistment Letter under Procurement and Common Services Division, Agrani Bank Limited; 2. Up to dated Tax clearance Certificate; 3. Up to dated VAT certificate; 4. Up to dated TIN certificate; 5. Updated Trade Licence;	
14	Brief Description of Works	The Works consist of Furniture (Workstation) Supplying and installation.	
15	Official Estimated Cost	Not Applicable	
16	Price of Tender Document (Tk)	500/-(Five Hundred Taka Only) Applicant have to apply in their official letter head pad along with pay-order/demand Draft favouring Head Office, Agrani Bank Limited.	
<b>PROCURING ENTITY DETAILS</b>			
17	Name of Official Inviting Tender	Anita Dey	
18	Designation of Official Inviting Tender	Deputy General Manager	
19	Address of Official Inviting Tender	Procurement & Common Services Division, Agrani Bank Limited, Head office (6th floor), Motijheel C/A. Dhaka	
20	Contact details of Official Inviting Tender	Telephone: 9513293, e-mail address: dgmcscd@agranibank.org	
21	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings		

  
 25-05-2021  
 (Anita Dey)  
 Deputy General Manager  


C.C:

1. Notice Board, Procurement & Common Services Division, Agrani Bank Limited, Head office, Dhaka.
2. Notice Board, Agrani Bank Limited, Principal Branch, Dhaka.
3. Office Copy.