



**AGRANI BANK LIMITED**  
**PROCUREMENT AND COMMON SERVICES DIVISION (COMMON)**  
**HEAD OFFICE, DHAKA.**

**Invitation for Tenders**

1	Procuring Entity Name	Procurement & Common Services Division, Agrani Bank Limited, Head office (7th floor), Dilkusha, C/A. Dhaka
2	Invitation for	Supplying of office Furniture at IT&MIS Division, Agrani Bank Limited, Head Office, Dhaka.
3	Invitation Ref No	P&CSD/Furniture/05/2023
4	Date	26/02/2023

**KEY INFORMATION**

5	Procurement Method	Limited Tendering Method
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**FUNDING INFORMATION**

6	Budget and Source of Funds	Own Fund
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**PARTICULAR INFORMATION**


7	Project / Program Name	Supplying of office Furniture at IT&MIS Division, Agrani Bank Limited, Head Office, Dhaka.	
8	Tender Selling Start Date	26/02/2023	
9	Tender Selling Last Date	05/03/2023 Time: 12.00 PM	
		Date	Time
10	Tender Closing Date and Time	05/03/2023	1.00 PM
11	Tender Opening Date and Time	05/03/2023	3.00 PM
12	Name & Address of the office(s)	Address	
	- Selling Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka	
	- Receiving Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka	
	- Opening Tender Document	Procurement & Common Services Division, Agrani Bank Limited, Head office (7th floor), Dilkusha C/A. Dhaka	

**INFORMATION FOR TENDERER**

13	Brief Eligibility and Qualification of Tenderer	1. Enlistment Letter under Procurement and Common Services Division, Agrani Bank Limited; 2. Up to dated Tax clearance Certificate; 3. Up to dated VAT certificate; 4. Up to dated TIN certificate; 5. Updated Trade Licence;
14	Brief Description of Works	The Works consist of Furniture Supplying of Office Furniture.
15	Official Estimated Cost	Not Applicable
16	Price of Tender Document (Tk.)	200/- (Taka Two Hundred Only) Applicant have to apply in their official letter head pad along with pay-order/demand Draft favouring Head Office, Agrani Bank Limited.

**PROCURING ENTITY DETAILS**

17	Name of Official Inviting Tender	Anita Dey
18	Designation of Official Inviting Tender	Deputy General Manager
19	Address of Official Inviting Tender	Procurement & Common Services Division, Agrani Bank Limited, Head office (7th floor), Dilkusha, C/A. Dhaka
20	Contact details of Official Inviting Tender	Telephone: 9513293, e-mail address: dgmcsd@agranibank.org
21	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.	

  
26.02.2023  
(Anita Dey)

Deputy General Manager

