

CONFIDENTIAL



AGRANI BANK LIMITED
INFORMATION TECHNOLOGY & MIS DIVISION

Annexure01

প্রতারণা থেকে সদাসতর্ক থাকুন।

VERSION: January 2021

EMAIL ID CREATION FORM

Reference No: _____

Date of Request: _____

Division/Branch Name: _____

NEW USER →

YES

/

NO

Submitted by :		Mobile Number :
Designation :	Joining Date :	Personnel Number :
Working Area in Division/Branch :		
Alternative Email Address:		

Suggested Email Address (New Users only):

i. _____ ii. _____

OTHER AMMENDMENTS REQUIRED:

A. Password Reset: Password Reset/Unlock Reset v Unlock v

Purpose of password reset/unlock: _____

Existing Email ID: _____

DECLARATION:

I, the user, hereby declaring that, the information stated above is true. I have **no email id (New user)** or **mentioned id (Old user)** in agranibank.org domain. I will change the provided default password immediately after first login. I will regularly change my password and keep it confidential. If any fraud take place using my ID, I will be fully liable for that.

User
(Signature with seal & Date)

Manager/Divisional head
(Signature with seal & Date)

IT Division Use Only

Account Created / Password Reset By:

Created Date:

Created Username:

Notified User By: Spoke v Emailed Manager v

Mobile v

Assigned Officer
(Signature with seal & Date)