



# Agrani Bank PLC.

*Committed to Sewe the Nation*

HR Planning Deployment and Operations Division  
Head Office, 9D, Dilkusha C/A, Dhaka-1000.

## **Vacancy Announcement for the post of Chief Financial Officer (in the rank of General Manager) on Contractual Basis.**

Agrani Bank PLC, a state-owned Commercial Bank invites proposals for providing services as Chief Financial Officer (in the rank of General Manager) on Contractual Basis with full executive power, responsibility and accountability of the Central Accounts Division of the Bank from eligible Bangladeshi candidates who must have qualifications and experiences mentioned below:

**Education:** The candidate must be Chartered Accountant (CA) or Cost Management Accountant (CMA) or Certified Financial Analyst (CFA) or same professional Degree or Master of Business Administration (MBA), Master of Bank Management (MBM), Post Graduate Degree on Economics, Finance, Accounting or Banking from recognize University.

**Experience:** The candidate must have at least 10 (ten) years experience in Bank or Financial Institution including at least 3 (three) years experience on Accounts of Bank or Taxation.

**Age Limit:** Maximum age as on 25-04-2024 should not over 60 Years.

**Employment Status:** Contractual and Full-time.

**Tenure:** Initially 02 (two) years.

**Remuneration:** Negotiable.

### **Job Description:**

- To buildup a powerful and effective financial discipline and strengthen the accounting capacity of the Bank.
- To implement the policy & procedures relating to Financial Management, Accounting, Budget and Planning, and to improve the quality of Banking Operation.
- To develop the financial strategy of the Bank and strengthen the financial capability of the bank.
- To undertake a program for supplying key management information to the management/ regulatory authority.
- To update the bank's accounting systems as per International Accounting Standard (IAS), Bangladesh Bank guidelines and Bank Company Act. Reviewing the Institutions financial conditions to position and recommend viable alternatives for cost effective operations of the Bank.
- To assist the Bank in the field of Financial and Management Accounting, Costing and Auditing. Other fields of important activities will include developing and implementing computerized accounting system and management accounting system.
- To provide recommendations on accounting split between good and bad assets.
- To establish a powerful and effective accounting system of the bank and to help for preparing accounts of the bank timely.
- To strengthen the effective fund management of the bank.
- To Review the various financial statements including annual financial statements, develop and improve the deficiency, if any.
- Capable to handle Tax authority regarding Corporate Tax, Employee Tax, Source Tax and VAT.
- To perform any other responsibilities as and when assigned by the authority.

### **Additional Experience:**

- Any Creative and Innovative Footstep in Banking/Financial Sectors.
- Any Publication in National/International Journals.

The CFO will report & work in close consultation with the concerned Deputy Managing Director and Managing Director & CEO of the Bank.

**Application procedure:** Interested candidates are requested to send the application to the following address, and a soft copy to [gadmin@agranibank.org](mailto:gadmin@agranibank.org) mentioning 'Application for Chief Financial Officer' in the subject line. The application must have detailed curriculum vitae detailing (i) Name (ii) Father's Name (iii) Mother's Name (iv) Present address with contact number (v) Permanent address (vi) NID Number (vii) Date of Birth (viii) Age as on 25-04-2024 (ix) Educational Qualifications (x) Professional Qualifications (xi) Present Position with Basic & Gross pay (xii) Details of previous experience, along with 02 (two) recent Passport size photographs and photocopies of all educational and professional certificates with attested to the General Manager, HR Planning, Deployment & operations Division, Head Office, 9/D, Dilkusha, C/A, Dhaka-1000.

**Employed Candidates in Government, Semi-Government and Autonomous Institutions must apply through Proper authority.** Bank reserves the right to accept or reject any application or annul the process without assigning any reason.

The recruitment circular published earlier on 14-04-2022 and 16-04-2022 regarding the appointment of Chief Financial Officer has been cancelled.



General Manager

Agrani Bank PLC.

HR Planning Deployment and Operations Division

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